Lafayette, Louisiana

Financial Report

Years Ended December 31, 2019 and 2018

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### INDEPENDENT AUDITORS' REPORT

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The Board of Directors

Acadiana Concern for AIDS Relief, Education
and Support, Inc.

### Report on the Financial Statements

We have audited the accompanying financial statements of Acadiana Concern for AIDS Relief, Education and Support, Inc. (CARES) (a nonprofit organization), which comprise the statements of financial position as of December 31, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CARES as of December 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

The supplemental information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the supplemental information and the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 8, 2020, on our consideration of CARES's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CARES's internal control over financial reporting and compliance.

Wright, Moore, DeHart, Dupuis & Hutchinson, LLC

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, LLC Certified Public Accountants

Lafayette, Louisiana August 8, 2020



### STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2019 AND 2018

### ASSETS

	2019	2018
CURRENT ASSETS		
Cash	\$ 527,073	\$ 708,616
Investments		50,000
Contracts and Grants Receivable	3,464,997	2,169,377
Other Receivables	119,180	73,671
Prepaid Expenses	114,222	50,038
Employee Advances	4,075	1,710
Total Current Assets	4,229,547	3,053,412
PROPERTY AND EQUIPMENT (NET)	7,693,119	8,003,330
OTHER ASSETS		
Deposits	31,525	31,525
Software, Net of Accumulated Amortization	3,057	22,082
Total Other Assets	34,582	53,607
TOTAL ASSETS	\$ 11,957,248	\$ 11,110,349
LIABILITIES AND NE	T ASSETS	
CURRENT LIABILITIES		
Accounts Payable	\$ 296,214	\$ 277,955
Accrued Payroll and Related Liabilities	435,699	361,383
Accrued Compensated Absences	253,787	217,217
Tenant Deposits	31,829	29,412
Note Payable	1,892,000	1,170,420
Total Current Liabilities	2,909,529	2,056,387
NET ASSETS		
Net Assets With Donor Restrictions	366,913	366,913
Net Assets Without Donor Restrictions	8,680,806	8,687,049
Total Net Assets	9,047,719	9,053,962
TOTAL LIABILITIES AND NET ASSETS	\$ 11,957,248	\$ 11,110,349

### STATEMENTS OF ACTIVITIES DECEMBER 31, 2019 AND 2018

	2019	2018
NET ASSETS WITHOUT DONOR RESTRICTIONS		
PUBLIC SUPPORT		
Donations	\$ 33,741	\$ 17,998
Total Public Support	33,741	17,998
REVENUES		
Rental Income	539,896	645,096
Governmental Grants and Contracts	11,397,603	11,021,087
Private Insurance	665,049	578,751
Clinic Revenue	173,637	172,042
Meals Revenue	199,432	170,517
Miscellaneous	81,501	15,252
Mileage Revenue	2,115	11,943
Interest	78,837	30,230
Total Revenues	13,138,070	12,644,918
TOTAL PUBLIC SUPPORT AND REVENUES	13,171,811	12,662,916
EXPENSES		
Program Services:		
AIDS Education and Relief	11,773,416	11,631,437
Supporting Services:		
Management and General	1,432,997	1,466,979
Total Expenses	13,206,413	13,098,416
DECREASE IN NET ASSETS WITHOUT		
DONOR RESTRICTIONS	(34,602)	(435,500)
DECREASE IN NET ASSETS	(34,602)	(435,500)
NET ASSETS AT BEGINNING OF YEAR, RESTATED	9,082,321	9,489,462
NET ASSETS AT END OF YEAR	\$ 9,047,719	\$ 9,053,962

### STATEMENT OF FUNCTIONAL EXPENSES DECEMBER 31, 2019

		OGRAM RVICES		PPORTING ERVICES		
	EDU	AIDS JCATION D RELIEF		NAGEMENT AND ENERAL		TOTAL
Compensation and Related Expenses						
Salaries Compensated Absences Employee Benefits	\$	5,773,775	\$	463,875 36,570	\$	6,237,650 36,570
Medical		739,531		46,527		786,058
Pension Plan		152,840		20,561		173,401
Payroll Taxes		439,864		36,423		476,287
	1	7,106,010	-	603,956		7,709,966
Advertising		11,213		24,893		36,106
Amortization		-		19,025		19,025
Bad Debt		568		-		568
Bank Charges		-		2,654		2,654
Contract Personnel		62,416		66,220		128,636
Contractual		1,166,324		95		1,166,419
Depreciation				325,930		325,930
Direct Assistance		2,499,757		7,801		2,507,558
Dues and Subscriptions		21,662		8,310		29,972
Equipment Leasing		9,345		3,690		13,035
Education and Outreach		1,046		670		1,716
Insurance		54,204		36,540		90,744
Interest Expense		-		90,022		90,022
Landscaping		2		7,140		7,140
Legal and Accounting		56,765		44,801		101,566
Loss on Disposal of Assets		1,081		-		1,081
Miscellaneous		4,791		11,975		16,766
Office Expense		63,813		15,878		79,691
Postage		2,464		6,354		8,818
Repairs and Maintenance		80,163		59,501		139,664
Small Equipment		55,048		2,850		57,898
Supplies and Materials		226,047		17,803		243,850
Taxes and Licenses		715		1,322		2,037
Travel and Seminars		161,013		24,791		185,804
Utilities and Telephone	-	188,971		50,776	1	239,747
TOTAL	\$	11,773,416	\$	1,432,997	\$	13,206,413

### STATEMENT OF FUNCTIONAL EXPENSES DECEMBER 31, 2018

	PROGRAM SERVICES	SUPPORTING SERVICES	
	AIDS EDUCATION AND RELIEF	MANAGEMENT AND GENERAL	TOTAL
Compensation and Related Expenses			
Salaries	\$ 5,513,955	\$ 508,354	\$ 6,022,309
Compensated Absences		(19,671)	(19,671)
Employee Benefits			
Medical	699,145	62,973	762,118
Pension Plan	144,137	13,959	158,096
Payroll Taxes	420,984	41,214	462,198
	6,778,221	606,829	7,385,050
Advertising	29,926	16,556	46,482
Amortization	197-	20,996	20,996
Bad Debt	11,334	37,253	48,587
Bank Charges	-0	3,407	3,407
Contract Personnel	79,834	24,337	104,171
Contractual	1,687,875		1,687,875
Depreciation		325,559	325,559
Direct Assistance	2,183,528	8,860	2,192,388
Dues and Subscriptions	9,426	6,224	15,650
Equipment Leasing	6,164	2,864	9,028
Education and Outreach	5,642	1,118	6,760
Insurance	59,826	29,828	89,654
Interest Expense		93,048	93,048
Landscaping		10,222	10,222
Legal and Accounting	14,500	78,395	92,895
Miscellaneous	2,075	18,441	20,516
Office Expense	62,043	19,087	81,130
Postage	1,853	5,580	7,433
Repairs and Maintenance	71,255	47,472	118,727
Small Equipment	10,976	2,182	13,158
Supplies and Materials	230,185	17,780	247,965
Taxes and Licenses	600	514	1,114
Travel and Seminars	172,548	34,850	207,398
Utilities and Telephone	213,626	55,577	269,203
TOTAL	\$ 11,631,437	\$ 1,466,979	\$ 13,098,416

### STATEMENTS OF CASH FLOWS DECEMBER 31, 2019 AND 2018

	2019	2018
CASH FLOWS FROM OPERATING ACTIVITIES		
(Decrease) in Net Assets	\$ (34,602)	\$ (435,500)
Adjustments to Reconcile Change in Net Assets		
to Net Cash Flows From Operating Activities:		
Depreciation	325,930	325,559
Amortization	19,025	20,996
Bad Debt	568	47,927
Loss on Disposal of Assets	1,081	19
Donation of Vehicle	(16,800)	-
Changes in Current Assets and Liabilities:		
Contracts Receivable	(1,295,620)	(628,376)
Other Receivables	(45,509)	16,200
Prepaid Expenses	(64,184)	(12,725)
Employee Advances	(2,365)	1,175
Accounts Payable	46,050	183,826
Accrued Compensated Absences	36,570	(19,671)
Accrued Payroll and Related Liabilities	74,316	28,231
Tenant Deposits	2,417	(20,588)
Net Cash (Used In) Operating Activities	(953,123)	(492,946)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Fixed Assets	4	(171,633)
Sale of Investements	50,000	
Net Cash Provided By (Used In) Investing Activities	50,000	(171,633)
CASH FLOWS FROM FINANCING ACTIVITIES		
Net Proceeds on Line of Credit	721,580	344,255
Net Cash Provided By Financing Activities	721,580	344,255
NET DECREASE IN CASH AND EQUIVALENTS	(181,543)	(320,324)
CASH, BEGINNING OF YEAR	708,616	1,028,940
CASH, END OF YEAR	\$ 527,073	\$ 708,616
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid during the year for:		
Interest	\$ 90,022	\$ 93,048

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Nature of Activities**

Acadiana Concern for AIDS Relief, Education, and Support, Inc. (CARES) is a client-centered organization dedicated to empowering vulnerable communities affected by inequities in health care, HIV/AIDS, homelessness, and substance use issues to change their lives by embracing a holistic approach to a healthy and self-determined life.

### **Basis of Presentation**

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

### **Basis of Accounting**

The financial statements of Acadiana CARES, Inc. have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

### **Net Assets**

Net assets, revenue, gains, and losses are classified based on the existence or absence of donor or grantorimposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. As of December 31, 2019 and 2018, the Organization has \$366,913 and \$366,913, respectively in net assets with temporary donor restrictions.

### Cash and Cash Equivalents

For the purpose of the statement of cash flows, the organization considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

### Allowance for Doubtful Accounts

An allowance for doubtful accounts has not been established, as it is CARES' policy to use the direct write-off method for accounts that are deemed to be uncollectible.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

### Allowance for Doubtful Accounts - (continued)

Use of this method does not result in a material difference from the valuation method required by generally accepted accounting principles of the United States of America. The Organization generally does not require collateral, and the majority of its receivables are unsecured. The carrying amount for accounts receivable approximates fair value.

### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Federal Financial Awards

Revenues for direct and indirect federal contracts are recorded based on expenses incurred for contracts that are on a cost reimbursement basis and based on the units of service for those contracts which are on a fee for service basis. In the Statement of Activities, these revenues are referred to as 'governmental grants and contracts'. Related contract receivables are referred to as 'contracts and grants receivable' in the Statement of Financial Position.

### **Donated Services**

CARES receives substantial volunteer services in areas such as transportation, clerical, medical, food bank, and fundraising. No amounts have been reflected on the statements for donated services because no objective basis is available to measure the value of such services.

### **Property and Equipment**

The Organization capitalizes all expenditures in excess of \$2,500 for property and equipment at historical cost. Donated property and equipment are valued at fair market value at the time of donation. If donors stipulate how the assets must be used, the contributions are recorded as with donor restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as without donor restricted support.

Depreciation is computed using the straight-line method over the assets' useful lives. Depreciation expense was \$325,930 and \$325,559 for the years ended December 31, 2019 and 2018, respectively.

### **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on afunctional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

### Compensated Absences

Employees accrue personal leave time from the first day of employment with the amount being determined based on length of service. An employee is allowed to earn a maximum of leave based on length of employment, but they may not accrue more than this maximum balance. At the time of termination of employment, employees are entitled to receive payment for earned personal leave not yet taken. Accordingly, an accrual has been made for accumulated personal leave as of December 31, 2019 and 2018.

### **Income Taxes**

CARES qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes. In addition, CARES has been determined by the Internal Revenue Service to be a public charity within the meaning of Section 509(a)(1) and 170(b)(1)(A)(vi) of the code.

The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Organization believes it is no longer subject to tax return examinations for the periods prior to 2016.

### Revenue Recognition

### Grants and Contributions

The Organization recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

The Organization receives support in the form of grants from federal, state, and local governmental agencies, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the Statement of Financial Position. No amounts were received in advance under the Organization's grants in 2019.

Grants and contributions are recorded depending on the existence or nature of any donor restrictions. Support that is restricted by a donor is reported as an increase in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), net assets are reclassified to net assets without donor restrictions and reported in the Statement of Activities and Changes in Net Assets as net assets released from restrictions. Donor restricted contributions whose restrictions are met in the same reporting period are reported as revenue without donor restrictions.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

### Revenue Recognition - (continued)

Patient Service Fees and Pharmacy Revenue

Patient service fees and pharmacy revenue represent the estimated net realizable amounts from patients, third party payers, and others for services rendered or prescriptions dispensed. Revenues are recorded during the period the health care services are provided or prescriptions dispensed, based upon the estimated amounts due from payers. Estimates of contractual allowances are based upon the specified payment terms.

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. The estimated reimbursement amounts are made on a payer-specific basis and are recorded based on the best information available regarding management's interpretation of the applicable laws, regulations, and contract terms. Management continually reviews the contractual estimation process to consider and incorporate updates to laws and regulations and the frequent changes in managed care contractual terms resulting from contract renegotiations and renewals. Due to the complexities involved in the classification and documentation of health care services authorized and provided, the estimation of revenues earned and the related reimbursement are often subject to interpretations that could result in payments that are different from the Organization's estimates.

The Organization provides discounts from gross charges to uninsured patients who do not qualify for Medicaid. These discounts are like those provided to many local managed care plans. After the discounts are applied, if the Organization is still unable to collect a significant portion of uninsured patients' accounts, it records significant provisions for doubtful accounts (based upon historical collection experience) related to uninsured patients in the period the services are provided.

The Organization receives payments for patient services from the federal government under the Medicare program, state governments under their respective Medicaid or similar programs, managed care plans, private insurers, and directly from patients.

The laws and regulations governing the Organization's operations, along with the terms of participation in various government programs, regulate how the Organization does business, the services offered and its interactions with patients and the public. These laws and regulations, and their interpretations, are subject to frequent change. Changes in existing laws or regulations, or their interpretations, or the enactment of new laws or regulations could materially and adversely affect the Organization's operations and financial condition.

The Organization is subject to various routine and non-routine governmental reviews, audits and investigations. Violation of the laws governing the Organization's operations, or changes in the interpretation of those laws, could result in the imposition of fines, civil or criminal penalties, and/or termination of the Organization's rights to participate in federal and state-sponsored programs and suspension or revocation of the Organization's licenses. The Organization believes that it is in material compliance with all applicable laws and regulations.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

### Revenue Recognition - (continued)

340B Program Revenue

The Organization participates in the 340B Drug Pricing Program (340B Program) administered by the Office of Pharmacy Affairs of the Health Resources and Services Administration (HRSA). The Organization contracts with local retail pharmacies under the program, which results in additional revenues and discounts on outpatient prescriptions for the Organization's patients. Revenue and expenditures related to this program are recorded once the prescription drugs are transferred from the retail pharmacy to the patient. Laws and regulations surrounding the 340B drug program are complex and are subject to interpretation and change.

### **Fair Value Considerations**

Fair value is used to measure financial and certain nonfinancial assets and liabilities measured or disclosed at fair value on a recurring basis (at least annually). Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants. The fair value hierarchy established and prioritized fair value measurements into three levels based on the nature of the inputs. The hierarchy gives the highest priority to inputs based on market data from independent sources (observable inputs – Level 1) and the lowest priority to a reporting entity's internal assumptions based upon the best information available when external market data is limited or unavailable (unobservable inputs – Level 3).

The fair value option allows entities to choose, at specified election dates, to measure eligible financial assets and financial liabilities at fair value that are not otherwise required to be measured at fair value. If an entity elects the fair value option for an eligible item, changes in that item's fair value in subsequent reporting periods must be recognized in current earnings. The fair value option was not elected for the measurements of any eligible assets or liabilities.

The estimated fair values of each entity's short-term financial instruments (primarily cash and cash equivalents, receivables, accounts payables, accrued expenses, short-term debt and lines of credit) approximate their individual carrying amounts due to the relatively short period between their origination and expected realization or payment. Based on market rates for similar loans, the fair value of long-term debt approximates their carrying value.

### (B) CERTIFICATE OF DEPOSIT

A certificate of deposit in the amount of \$50,000 bears interest at .20 percent per annum and matured on January 26, 2019 and was not renewed.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (C) PROPERTY AND EQUIPMENT

Property and Equipment consist of the following:

	_	2019	_	2018
Land	\$	45,000	\$	45,000
Land Improvements		24,270		24,270
Buildings		7,782,671		7,782,671
Building Renovations		2,136,444		2,126,751
Autos and Trucks		72,387		55,587
Construction in Progress		-		9,694
Equipment		427,114		473,855
Total		10,487,886		10,517,828
Less: Accumulated Depreciation	1	(2,794,767)		(2,514,498)
Net Property and Equipment	\$	7,693,119	\$	8,003,330

### (D) ADVERTISING

The Organization uses advertising to promote its programs among the individuals it serves. The cost of this advertising is expensed as incurred. Advertising costs totaled \$36,106 and \$46,482 for the years ended December 31, 2019 and 2018, respectively.

### (E) NOTE PAYABLE

The Organization has a \$2,000,000 line of credit, secured by a mortgage on the organization's real property located in Lafayette, Louisiana. The line bears interest at a rate of prime plus 1.5 percent, currently 6.25 percent, with a maturity date of January 19, 2021. As of December 31, 2019 and 2018, the balance on the line was \$1,892,000 and \$1,170,420, respectively.

### (F) NET ASSETS WITH DONOR RESTRICTIONS

As of December 31, 2019 and 2018, net assets with donor restrictions are available for the following purpose:

	-	2019	-	2018
Building Improvements	\$	366,913	\$	366,913

This donor restriction is a seven-year time-restriction for the improvement of the portion of the building to be used as the wellness center.

### (G) OPERATING LEASE - LESSOR

On August 1, 2018, the Company entered into a lease as the lessor. The term of the initial lease is for three years expiring on July 31, 2021.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (G) OPERATING LEASE – LESSOR – (continued)

The total cost of the building being leased at December 31, 2019 was \$4,500,000 with accumulated depreciation of \$562,500.

Minimum future rental to be received on this operating lease is as follows:

2020	\$ 174,000
2021	101,500
Total Minimum Future Rentals	\$ 275,500

### (H) OPERATING LEASE – LESSEE

During September 2013, the Organization entered into a one-year lease for office space in Shreveport, Louisiana. The monthly payments are \$500. The lease expired on September 30, 2014. The Organization currently leases the space on a month-to-month basis.

During June 2015, the Organization entered into a one-year lease for office space in Lafayette, Louisiana. The monthly payments are \$500. The lease expired on June 30, 2016. The Organization currently leases the space on a month-to-month basis.

During July 2019, the Organization entered into a three-year lease for office space in Alexandria, Louisiana. The monthly payments are \$392.

During July 2019, the Organization entered into a one-year lease for office space in Slidell, Louisiana. The monthly payments are \$200. The lease has a one-year renewal option with a three (3) percent increase in rent annually. The lease was not renewed.

During November 2019, the Organization entered into a three-year lease for two suites in New Orleans, Louisiana. The monthly payments are \$3,861. The lease has a renewal option for one (2) two-year term at \$3,985 per month.

The future minimum lease payments are as follows:

2020	\$ 62,169
2021	60,969
2022	51,714
<b>Total Minimum Future Lease Payments</b>	\$ 174,852

Rent expense totaled \$19,412 and \$12,000 for the years ended December 31, 2019 and 2018, respectively.

### (I) RECLASSIFICATIONS

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (J) CONCENTRATION OF CREDIT RISK

The majority of CARES' revenues and accounts receivable are from contracts with the Louisiana Department of Health and Hospitals (DHH). The contracts are administered by DHH under programs which are funded primarily by federal government grants. If federal funding levels for the programs are reduced, or if the contracts are not renewed, the impact on CARES could be severe.

### (K) EMPLOYEE BENEFIT PLAN

CARES has a defined contribution salary deferral plan covering substantially all employees. Under the plan, CARES matches 100% of eligible employees' salary deferrals (match not to exceed 6% of employee salary). Pension expense incurred during 2019 and 2018 was \$173,401 and \$158,096, respectively.

### (L) NEW ACCOUNTING PRONOUNCEMENTS

Revenue Recognition

In May 2014, the Financial Accounting Standards Board ("FASB") issued ASU 2014-09, Revenue from Contracts with Customers, or Accounting Standards Codification Topic 606 ("ASC 606"), which supersedes the revenue recognition requirements in ASC 605, Revenue Recognition ("ASC 605").

This literature is based on the principle that revenue is recognized to depict the transfer of goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The accounting guidance also requires additional disclosure regarding the nature, amount, timing, and uncertainty of revenue and cash flows arising from customer contracts including significant judgments and changes in judgments, as well as assets recognized from costs incurred to obtain or fulfill a contract. On January 1, 2019, the Organization adopted ASC 606.

### (M) FINANCIAL INSTRUMENTS

Financial instruments that potentially subject CARES to concentrations of credit risk consist principally of temporary cash investments. The Organization places its temporary cash investments with one high quality financial institution. At times, amounts may be in excess of the FDIC insurance limit of \$250,000. As of December 31, 2019, CARES had \$586,883 of cash in excess of FDIC limits. It is the opinion of management that the solvency of the referenced financial instruments is not of particular concern at this time.

The fair values of CARES' financial instruments are as follows:

Cash and short-term investments – The carrying amount approximates fair value because of the short maturities of those investments.

Bank loans payable – Fair value approximates carrying value since stated rates are similar to rates currently available to the Organization for debt with similar terms and remaining maturities.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (N) NONCOMPLIANCE WITH GRANTOR RESTRICTIONS

Financial awards from federal, state, and local governmental entities in the form of grants are subject to special audit. Such audits could result in claims against the Organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

### (O) COMPENSATION, BENEFITS AND OTHER PAYMENTS TO EXECUTIVE DIRECTOR

A detail of compensation, benefits, and other payments paid to the Executive Director, Claude Martin, for the year ended December 31, 2019:

Purpose	
Salary	\$ 105,102
Benefits - Insurance	\$ 7,905
Benefits - Retirement	\$ 6,153
Conference Travel	\$ 2,970

### (P) LIQUIDITY AND AVAILABILITY

The Organization has \$4,115,325 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of \$527,073 and receivables of \$3,588,252. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date.

### (Q) PRIOR PERIOD ADJUSTMENT

During 2019, the Organization voided outstanding checks that pertained to prior years. The effect of those transactions resulted in an increase in net assets without donor restrictions of \$28,359.

The following summarizes the prior period adjustment referred to above:

Balance at December 31, 2018, as Previously Reported	\$ 9,053,962
Prior Period Adjustments for:	
Voided Outstanding Checks	28,359
Balance at December 31, 2018, as Restated	\$ 9,082,321

### (R) SUBSEQUENT EVENTS

Subsequent events were evaluated through August 8, 2020, which is the date the financial statements were available to be issued.

In January 2020, an amendment was made to the lease referenced in Note H (New Orleans, Louisiana). The amendment increases rent by \$150 per month for the duration of the lease to compensate lessor for improvements requested on suites. Subsequent to these new terms, a second amendment was executed which increased rent by \$235 per month to \$4,246 for additional improvements requested by lessee. The rent during the option period increased to \$4,370. The future minimum lease payments in Note H reflects the new rate.

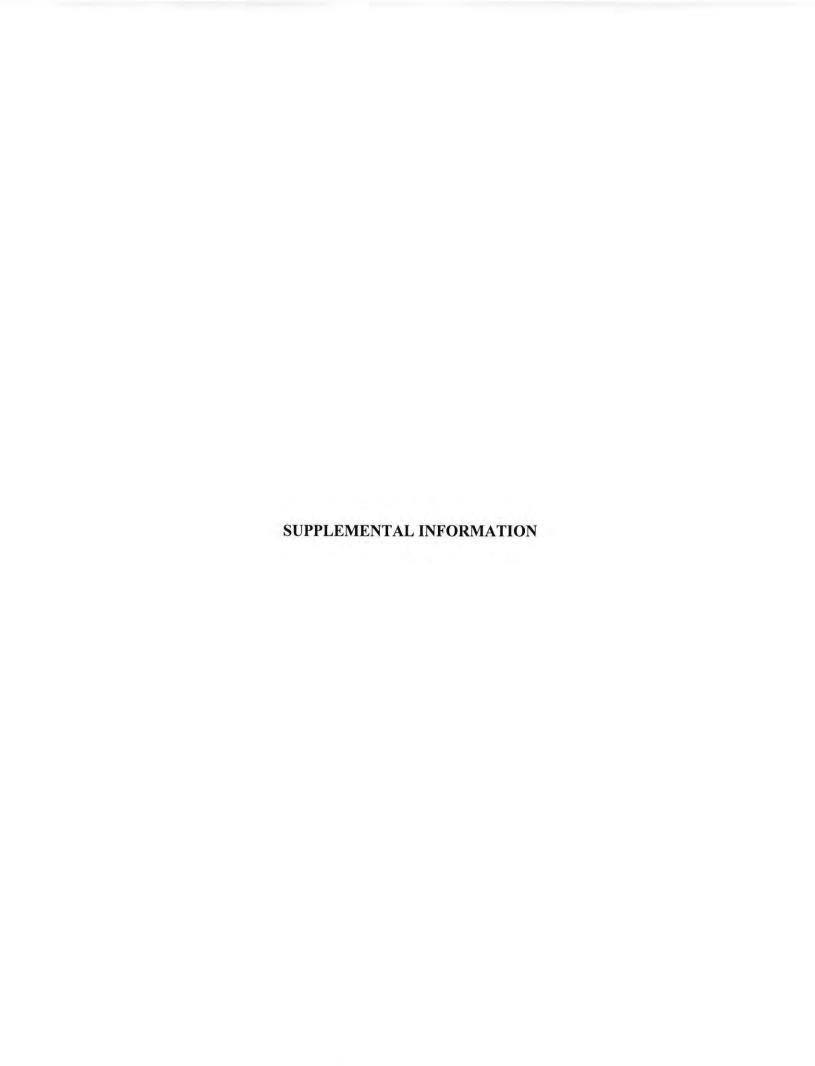
### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

### (R) SUBSEQUENT EVENTS – (continued)

- In February 2020, an amendment was made to the lease referenced in Note H (Alexandria, Louisiana). The amendment increases rent to \$835 a month for additional office space. The future minimum lease payments in Note H reflects the new rate.
- In December 2019, COVID-19 emerged and has subsequently spread worldwide. The World Health Organization has declared COVID-19 a pandemic resulting in federal, state and local governments and private entities mandating various restrictions, including travel restrictions, restrictions on public gatherings, stay at home orders and advisories and quarantining of people who may have been exposed to the virus. While the Organization does not yet know the full effect of the impact to the global economy as a whole, the effects could have an impact on the Organization's business, results of operations, liquidity, and financial condition.
- On April 13, 2020, The Organization ("the borrower") was granted a loan ("the loan") from Iberia Bank in the aggregate amount of \$1,580,200, pursuant to the Paycheck Protection Program (the "PPP"). The Loan, which was in the form of a Note dated April 13, 2020 issued by the Borrower, matures on April 13, 2022 and bears interest at a rate of 1.0% per annum, payable monthly commencing on November 13, 2020. The Note may be prepaid by the Borrower at any time prior to maturity with no prepayment penalties.

The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"), provides for loans to qualifying businesses for amounts up to 2.5 times of the average monthly payroll expenses of the qualifying business. The loans and accrued interest are forgivable after twenty-four weeks as long as the borrower uses the loan proceeds for eligible purposes such as payroll costs, costs used to continue group health care benefits, mortgage payments, rent, utilities, and interest on other debt obligations incurred before February 15, 2020. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the twenty-four week period. The unforgiven portion of the PPP loan is payable over five years at an interest rate of 1%, with a deferral of payments for the first six months.

The Organization intends to use the proceeds for purposes consistent with the PPP. While the Organization currently believes that its use of the loan proceeds will meet the conditions for forgiveness of the loan, it cannot be assured that actions that could cause the Organization to be ineligible for forgiveness of the loan in whole or in part will not occur.



INTERNAL CONTROL, COMPLIANCE AND OTHER GRANT INFORMATION

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS DECEMBER 31, 2019

Program Title	CFDA	Grant Number	Expenditures	Subrecipients
U.S. Department of Housing and Urban Development Supportive Housing Program: Project Home Again II Project Home Again IV Coordinated Entry	14.235 14.235 14.235	LA0015L6H001811 LA0181L6H001706 LA0271L6H001701	\$ 299,285 456,170 25,102 780,557	
Housing Opportunities for Persons with AIDS: Hope House and SATS	14.241	2000322070	77,630	
Total for U.S. Department of Housing and Urban Development			858,187	1
U.S. Department of Health and Human Services Coordinated Services and Access to Research for Women, Infants, Children, and Youth: Ryan White - Title IV	93.153	H12HA26263	211,317	•
Passed through the Louisiana Department of Health and Hospitals: HIV Care Formula Grants: HOPWA Ryan White Program	93.917 93.917	2000245714 2000245714	164,432 872,963 1,037,395	
Passed through the Louisiana Department of Health and Hospitals: HIV Prevention Grants:	93,940 *	2000389954	118.873	.2
Prevention Program - FFS Prevention Program - Wellness Center HIV Prevention	93.940 * 93.940 *	2000413812 2000353558 2000343896	70,446 31,055 7,297,984 7,518,358	3.3.3

(continued)

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - continued DECEMBER 31, 2019

Program Title	CFDA	Grant Number	Expenditures	nres	Subrecipients	ipients
U.S. Department of Health and Human Services Passed through the Louisiana Department of Health and Hospitals:						
Acadiana Area Human Services District - Primary	93.959	2203782797	\$ 43	43,105	69	9.0
Acadiana Area fluman Services District - fluy Cillings	66.66		19	61,695		
Total for U.S. Department of Health and Human Services			8,828,765	,765		
Total Expenditures			\$ 9,686,952	,952	8	

<sup>\* -</sup> denotes a major program

### NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS DECEMBER 31, 2019

### (A) BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Acadiana Concern for AIDS Relief, Education and Support, Inc. under programs of the federal government for the year ended December 31, 2019. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

### (B) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as reimbursements.
- (2) Pass-through entity identifying numbers are presented where available.

### (C) INDIRECT COST RATE

The Organization has elected to use the 10% de minimis indirect cost rate for the year ended December 31, 2019, unless otherwise negotiated.

### WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

The Board of Directors
Acadiana Concern for AIDS Relief, Education
and Support, Inc.
Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Acadiana Concern for AIDS Relief, Education and Support, Inc. (CARES) (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 8, 2020.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered CARES's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CARES's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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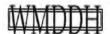
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\* A PROFESSIONAL CORPORATION
\*\* A LIMITED LIABILITY COMPANY



JEROMY BOUROUE, CPA ROBERT T. DUCHARME, II. CPA BRITTANY ENGLISBEE, CPA, MBA JUDITH FAULK, CPA, APA DEREK GODEAUX, CPA, MSA SHAUN GRANTHAM, MBA, CPA BRITTANY GUIDRY, CPA MAGEN M. HORNSBY, CPA MARY PATRICIA KEELEY, CPA CORITA K. KUON, CPA, CVA JOSEPH LACOMBE, CPA ALEXANDRA LEONARDS, CPA, MBA WENDY ORTEGO, CPA, CVA STEPHANIE A. RAWLINSON, CPA ROBIN G. STOCKTON, CPA TINA B. VIATOR, CPA STEPHANIE L. WEST, CPA, MBA

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether CARES's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wright, Moore, DeHart,
Dupuis & Hutchinson, LLC

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, LLC Certified Public Accountants

Lafayette, Louisiana August 8, 2020

### WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

Certified Public Accountants 100 Petroleum Drive, 70508 P.O. Box 80569 • Lafayette, Louisiana 70598-0569 (337) 232-3637 • Fax (337) 235-8557 www.wmddh.com

### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Directors
Acadiana Concern for AIDS Relief, Education
and Support, Inc.
Lafayette, Louisiana

### Report on Compliance for Each Major Federal Program

We have audited Acadiana Concern for AIDS Relief, Education and Support, Inc. (CARES)'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of CARES's major federal programs for the year ended December 31, 2019. CARES's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of CARES's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about CARES's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of CARES's compliance.

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### Opinion on Each Major Federal Program

In our opinion, CARES complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2019.

### Report on Internal Control over Compliance

Management of CARES is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered CARES's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of CARES's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Wright, Moore, DeHart, Dupuis & Hutchinson, LLC

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, LLC Certified Public Accountants

Lafayette, Louisiana August 8, 2020

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2019

We have audited the financial statements of Acadiana Concern for Aids Relief, Education, and Support, Inc. as of and for the year ended December 31, 2019, and have issued our report thereon dated August 8, 2020. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2019 resulted in an unmodified opinion.

### Sec

a.	Report on Internal Control and Compliance Material to the Financial Statements				
	Internal Control				
	Significant Deficiencies Material Weaknesses	□ Yes □ Yes	☑ No ☑ No		
	Compliance				
	Noncompliance Material to Financial Statements	□ Yes	☑ No		
b.	Federal Awards				
	Major Programs Identification				
	CARES at December 31, 2019, had one major program	ı:			
	<ul> <li>Department of Health and Human Services Health and Hospitals - HIV Prevention Grants</li> </ul>				
	Low-Risk Auditee				
	CARES is considered a low-risk auditee for the year ended December 31, 2019.				
	Major Programs - Threshold				
	The dollar threshold to distinguish between Type A and Type B programs is \$750,000 for the year ended December 31, 2019.				
	Auditors' Report - Major Programs				
	An unmodified opinion has been issued on CARES's compliance for its major program as of and for the year ended December 31, 2019.				
	Significant Deficiencies - Major Program				

There were no significant deficiencies noted during the audit of the major federal programs.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS – (continued) YEAR ENDED DECEMBER 31, 2019

### Section II - Financial Statement Findings

There were no findings in the current year.

### Section III - Federal Awards Findings and Questioned Costs

The audit did not disclose any material noncompliance findings or questioned costs relative to its federal programs.

### SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED DECEMBER 31, 2019

There were no prior year findings.